

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, FEBRUARY 15, 2017**

A Board of Education meeting was called to order at 6:00 p.m. by President, Ethan Day, in the Board of Education room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Ethan G. Day, President
Mr. Brian Milk, Vice-President
Mr. Timothy Crumb
Mr. Seth Barrows

BOARD MEMBERS ABSENT:

Mrs. Karen Hendershott
Mrs. Tammie McCauley
Mr. Scott Youngs

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal and Director of Athletics & PE
Mrs. January Pratt, Primary School Principal
Mrs. Sarah Wiggins, Director of Special Programs
Mr. Jordon Lilley, Transportation, Buildings & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Milk, seconded by Crumb, to adjourn to Executive Session for the following at 6:01 p.m.:
 - To review special education placements for particular students and to consider them for approval.
 - To discuss a matter leading to the employment of a Particular person in the area of buildings and grounds.
 - To discuss a matter leading to the appointment of a particular person in the area of athletic coaching.
- Yes-4, No-0

EXECUTIVE SESSION

- Motion made by Crumb, seconded by Milk, to adjourn Executive Session at 6:15 p.m.
- Yes-4, No-0

ADJOURN EXECUTIVE SESSION

- President Day reconvened the meeting 6:17 p.m.

RECONVENE

- 4. BOARD COMMITTEE REPORTS
Delete: Policy Committee Report
6. EDUCATION & PERSONNEL
Add: 7. Authorize MOU with GTA

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Milk, seconded by Barrows, to approve the following placement(s):
#710021959; #710023620; #710023625; #710023616;
#710023502; #710023527; #710123525; #710022213;
#710022956.
- Yes-4, No-0

SPECIAL EDUCATION PLACEMENTS

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**APPROVE MINUTES
2/1/17**

- Motion made by Milk, seconded by Crumb, to approve the minutes for the regular meeting held on February 1, 2017 as presented.
Yes-4, No-0

CALENDAR

- February 15 – PTO Family Swim Night 7:00-9:00 p.m.
- February 20-24 – Presidents’ Day Recess
- February 22 – Budget Cmte. Meeting – 4:00 p.m.
- February 28 – Bus Vote 11:00 a.m. – 8:00 p.m.
- February 28 –March 1 –Greene Scholarship Cmte. Phone-A-Thon
- March 1 – Board of Education Meeting – 6:00 p.m.

PUBLIC COMMENT:

- None.

**REPORT(S):
MIDDLE SCHOOL RPT.**

- Timothy Calice, Middle School Principal, reported on the following Middle School activities:

- Christmas Carnival raised \$552.25 for local food pantry.
- Winter All County Festival – 14 students participated.
- Spring All County Festival – 13 students will participate March 10th & 11th here at Greene.
- Winter Sports – 74 (7th & 8th grade) students participated or 53%.
- Odyssey of the Mind – 6 teams (37 students – some high school) will participate this Saturday at DCMO Masonville campus.
- Honor Roll & High Honor Roll – 86 students or 40%.
- Academic Status – Students failing one or more subjects – 56 students or 26%.
- Foreign Language Proficiency Exam – 8th graders will take in the spring to earn one high school credit.
- Scheduling for next year has begun for 8th grade students.
- Fine Art Electives – 16 participated in the fall and 17 are participating this spring.
- 7th Grade STEM class – Roller coaster development of a marble roller coaster and Survival which includes building a duct tape boat to help them escape the island.
- 8th Grade FACS class – making fleece mittens to donate to Binghamton shelters – on pace to have 80 pairs by the end of the year.
- 6th Grade Arts In Education working with local Greene Historical Society and artist, Kevin Gray, on a photography/environmental project. Students will take photos of Greene to match with historical photos and evaluate the impact of the town’s development on the environment, water, runoff, etc.
- 6th Grade STEM class – completed an online internet safety course through the FBI’s website; learning basic computer programming and coding; and using math and science based simulations to improve understanding of area, perimeter, fractions and mixed numbers.

ENROLLMENT REPORT

- The Enrollment Report for the period ending January 31, 2017 with a total enrollment of 1,000 was noted.

**BOARD COMMITTEE
REPORTS:**

- **Building & Grounds Committee** – Board Vice-President, Brian Milk, reported on a recent Buildings & Grounds Committee’s tour which included the following:

- Athletic Field Storage – looking at providing additional storage under the bleachers if not this year, then definitely next year.

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- MS/HS Gym – new lights and resurfaced floors look great. Updating the bleachers was discussed, however the update is very costly and would not improve seating comfort.
- Wrestling Room – improved lighting and repaired mats.
- Cafeteria – New steamers and a dishwasher as well as new lighting are needed. Lights have been ordered and will be installed. Looking into costs of other equipment and if there is anything that can be done within the budget.
- Pool – Wiring for new speakers will be done next week – speakers should arrive within a couple of weeks and can be installed anytime.
- Locker Rooms – Discussed privacy areas with changing curtains which will be in place as soon as possible. One is complete and a tour of the area will be offered at the end of the meeting.

- Jordon Lilley, Transportation Supervisor, reported on a recent DMV audit regarding Article 19-A Record Review. Drivers are required to have a yearly road test and physicals. Because a majority of the testing is done in-house, the DMV conducts an audit to be sure all requirements are being met. Article 19-A records were found to be in compliance.

**TRANSPORTATION:
19-A RECORD REVIEW**

EDUCATION & PERSONNEL:

- **The Superintendent of Schools recommends the following Board action:**

**APPOINTMENT(S):
TIMOTHY NEVILLE-
CUSTODIAL WORKER**

- Motion made by Milk, seconded by Crumb, to appoint Timothy Neville, to the position of Custodial Worker effective February 16, 2017 for a one-year probationary period ending February 15, 2018.

Yes-4, No-0

- Motion made by Milk, seconded by Crumb, to appoint the following Coaches for Spring 2017 effective February 16, 2017:
 - Softball Assistant Coach – Charles Hissin
 - Softball Modified Coach – Megan McDermott
 - Softball Unpaid Volunteer – Kris McDermott
 - Modified Track Coach – Jennifer Decker

**COACHING ROSTER
SPRING 2017**

Yes-4, No-0

- Motion made by Crumb, seconded by Milk, to approve the change of dates for the Senior Class Trip to Ocean City, Maryland to June 5-8, 2017 (from June 6-9, 2017).

**MODIFY DATES OF
SENIOR TRIP**

Yes-4, No-0

- Motion made by Milk, seconded by Crumb, to create four (4) Bus Driver positions to remain in compliance with Civil Service requirements. The creation of these positions will not result in any actual openings or new hires as they are already filled.

**CREATE POSITION(S):
BUS DRIVERS (4)**

Yes-4, No-0

- Motion made by Milk, seconded by Barrows, to approve a review only (no wording changes) to Policy #36 - Comprehensive Attendance Policy and Plain Language Summary and Policy #39 – Code of Conduct (*former Policy #7410*).

**REVIEW ONLY
POLICY #36 & POLICY
#39**

Yes-4, No-0

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FIRST READING OF POLICIES #26 - #35 & POLICIES #37, #38 & #39 - Motion made by Milk, seconded by Barrows, to approve the first reading of the following policies as read:

- Policy #26 – Alternative Format of Instructional Materials (*former #8360*);
- Policy # 27 – Disabled Student Records Policies and Procedures (*new*);
- Policy #28 – Significant Disproportionate Services (*new*);
- Policy #29 – Committee on Preschool Education (*former #7712*);
- Policy #30 – Declassification of Disabled Students (*former #7721*);
- Policy #31 – Impartial Hearing Officer (*former #7771*);
- Policy #32 – Distribution of IEPs (*former #7740*);
- Policy #33 – District-Wide Assessment Policy (*new*);
- Policy #34 – Section 504 Annual Notice (*former #7781*);
- Policy #35 – Internet Protection Policy & Acceptable Use Policy (*former #8261*);
- Policy #37 – Student Records: SED Parents’ Bill of Rights for Data Privacy (FERPA) (*former #7640*);
- Policy #38 – Protection of Pupil Rights Policy (*new*);
- Policy #40 – Child Abuse *former #7630*).

Yes-4, No-0

**MODIFY ACADEMIC
2016-17 CALENDAR**

- Motion made by Milk, seconded by Crumb, to approve the modification to the 2016-2017 academic calendar to change February 23rd and 24th, 2017 from vacation days to regular days of attendance.

Yes-4, No-0

**RESIGNATION(S):
LINDA WILLIAMS-
ACCOUNT CLERK
TYPIST**

- Motion made by Milk, seconded by Crumb, to accept the resignation to retire of Linda Williams, Account Clerk Typist, effective June 30, 2017 with appreciation.

Yes-4, No-0

M.O.U. WITH G.T.A

- Motion made by Crumb, seconded by Milk, to approve the Memorandum of Understanding with the Greene Teachers’ Association regarding the give back of two days, February 23rd and 24th, 2017, previously designated as winter recess days, and to authorize the Interim Superintendent to sign the same on behalf of the district.

Yes-4, No-0

**BUSINESS & FINANCE:
REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Crumb, seconded by Milk, to accept the Revenue and Budget Status Reports for January 2017 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.

Yes-4, No-0

**TREASURER’S REPORT
FOR EXTRA-CURR.
ACTIVITY FUNDS**

- Motion made by Milk, seconded by Barrows, to accept the Treasurer’s Report for the extra-curricular activity accounts for January 2017 as presented.

Yes-4, No-0

**INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Crumb, seconded by Milk, to accept the Internal Claims Auditor’s Report for January 2017 as as presented.

Yes-4, No-0

- Mark Rubitski, Business Manager, reviewed with the Board budget line items which were reviewed by the Budget Committee. The line items included:
 - Personnel/Labor Relations – eliminating BOCES services from budget for next year (\$26,000).
 - Operation of Plant – increase due to custodial salaries, price increase for fuel oil, and contractual expenses for maintaining our security system and telephones.
 - Occupational Education – decrease of 6.1% due to the decrease in the number of students attending BOCES programs. Starting this year, cost of program is based on a three year average.
 - District Transportation up slightly due to increase in price of diesel and contractual increases.
 - Teacher’s Retirement – adjustment made as final increase was 9.5% and proposed budget amount was 10%.
 - Health Insurance Consortium rates went down from 7 ¼% to 5 ¼%.
- The budget gap based on current preliminary budgets is \$895,583. Waiting on final State budget and final BOCES numbers. Tax Cap calculations are approximately 1.26% or \$85,000.
- Board member Barrows thanked Mark for putting together a thorough revenue report for budget committee members and reviewing the same with them.

**BUDGET COMMITTEE
UPDATE**

- Mark Rubitski, Business Manager, reviewed the School Lunch Fund with the Board. Through December, the fund is operating even. The remainder of the fund balance from last year will be needed to balance their budget this year. Future funding help will need to be discussed.

**SCHOOL LUNCH FUND
REVIEW**

- President Day told board members he needed to share a personal matter with them that affects his service on the board.

**ADDITIONAL
DISCUSSION
ITEMS:
PRESIDENT DAY**

- He said that a portion of the company he co-founded with his father, Keith Day, is about to be sold to a large corporate investor. He commented that this transaction is over two years in the making, and a final agreement has just been reached. Under the agreement, as a principal member of the company, he will be committing to his role and to new responsibilities—which will include extensive travel to Ohio where they will plan for and build a manufacturing facility if one of the company’s key projects continues in the right direction.

- With these changes, President Day announced that he will step down from the board after the March 1st meeting.

- President Day stated that he is conflicted: he commented that while he is excited for this opportunity he is sad to be leaving his service to the Greene School District, and he credits the education he received from the district with helping him reach this professional milestone.

- He apologized to the board for the timing of his exit, though he commented that this may be as quiet and stable a time as he’s seen in recent years, and is therefore a good time to install a new leadership team well in advance of the next superintendent search and the next permanent superintendent.

- President Day said he hopes to have the board's support as he takes this opportunity. He commented that he has spent his 20's, so far, on the school board, and before this he was a part of the district as a student. He said that he is quite sure now is the right time to pursue a new direction and new experiences.

- A round of applause and congratulations were expressed by everyone in attendance. The Board fully supports President Day in his decision and wished him well with his future endeavors.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
5/4/2016	District Safety Plan	BOE and Superintendent	Feb. 1, 2017
7/6/2016	Annual Appointments Review	BOE and Superintendent	Mar. 15, 2017
1/25/2017	Review of Implementation of Anti-Discrimination & Sexual Harassment Policies	BOE and Superintendent	Ongoing

**SUPERINTENDENT'S
REPORT:**

- Interim Superintendent Daniels reported on the following:
 - At the request of the Emergency Squad and Fire Department, the district is continuing to label/number outside doors to aid access in reporting to an emergency.
 - Designation of the High School entrance through signage is being discussed. Signs at the parking loop or on the building are being considered.
 - Concerns raised regarding the previously passed policies are being addressed. Privacy curtains have been installed in the middle school locker rooms, with the pool and high school locker rooms to follow. The district is trying to make changes which will benefit all students.

**PUBLIC COMMENT:
HEATHER KRIESEL**

- Heather Kriesel, Instrumental Music Teacher and Odyssey of the Mind Coordinator, thanked Mr. Calice for mentioning All County participation and stated that Odyssey of the Mind competition beings at 9:00 a.m. for two of our teams, with the remainder to perform throughout the day.

MARIE SCOFIELD

- Marie Scofield, GTA President, commented on the following:
 - Grateful for new and additional speakers in the pool area, but Noted that there are lighting issues there as well.
 - Mr. Neville, newly appointed custodian, is appreciated by the high school staff and he is doing a great job.
 - While health insurance costs are going up this year, she reminded the board that the district also received a refund this year.
 - Athletic fields are also difficult to find and perhaps the district could consider signage for the various fields as well.
 - Thank you to Mr. Day for all he has done for GCS.

SUE PROSCIA

- Sue Proscia, head bus driver, thanked Ethan Day for his leadership.

BRYAN AYRES

- Bryan Ayres, Intermediate School Principal and Director of PE and Athletics, stated that Spring sports will be starting March 6th and the district is still looking for a modified baseball coach.

- Winter sports teams are done and Mr. Ayres hopes to have End of the Season Reports for the Board at the next meeting. Mr. Ayres also recognized Dave Gorton, Girls Varsity Basketball Coach, who came out of the stands at a Boys JV Basketball game to help with an injured player.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Feb. 8, 2017	February 22, 2017 @ 4:00 p.m.
Building & Grounds	Feb. 9, 2017	
Transportation	Nov. 2, 2016	
Employee	Feb. 1, 2017	
Audit	Sept. 21, 2016	
Curriculum & Technology	Dec. 13, 2016	
Legislative		
Tenure		
Sabbatical		
Policy	Feb. 15, 2017	

- March 9th probably for next tour for the Building & Grounds Committee of Middle School buildings.
- February 22nd Budget Committee meeting cancelled - nothing more until BOCES figures are received.

- Motion made by Crumb, seconded by Milk, to adjourn to Executive Session for the following at 7:05 p.m.:
 - To discuss a matter relating to the performance of a particular person.

Yes-4, No-0

EXECUTIVE SESSION

- Motion made by Crumb, seconded by Milk, to adjourn Executive Session at 8:12 p.m.

Yes-4, No-0

**ADJOURN EXECUTIVE
SESSION**

- President Day reconvened the meeting 8:14 p.m.

RECONVENE

- Motion made by Milk, seconded by Barrows, to adjourn the meeting at 8:17 p.m.

Yes-4, No-0

ADJOURNMENT

Respectfully submitted,

Donna Marie Utter
District Clerk